



Supplier Registration Form

Section 1: Company / Supplier Contact Details and General Information

1. Name of Company / Supplier:			
2. Street Address:	City:	Postal Code:	Country:
3. Mailing Address and P.O. Box:			
4. Telephone Number:			
5. Fax Number:			
6. Website:			
7a. Contact Name (for Bids):			
7b. Contact Title:			
7c. Contact email address:			
8a. Contact Name (for Contract signature, if different to point 7 above):			
8b. Contact Title:			
8c. Contact email address:			
9. Parent Company, if any (full legal name):			
10. Principal subsidiaries, associates, and/or partner, if any:			
Name:		Tel:	Shares %:

Section 2: Company Profile

1. Type of business	(Corporate/Limited, Partnership, Sole Proprietorship, Family Business)
2. Nature of business:	(Manufacturer, Authorised Agent, General Trader, Consulting Firm)
3. List of authorized products	
4. Year established	
5. Number of full time employees	
6. License number and County where registered:	

Section 3: Financial Information and Experience

1. Annual value of total turnover for the last three years:				
2021		2022		2023
2. Profit or loss for the last three years:				
2021		2022		2023

Customer Name	Value (KES)	Year	Goods and Associated Services Provided

Maximum Capability Order Value (KES)	
Minimum Capability Order Value (KES)	

4. Three (3) customer references:				
Company Name	Contact Name	Position	Contact email	Contact telephone

Section 4: Technical Capacity and Information on Goods/Services offered

Description of core goods / services offered:
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10.

INVITATION FOR REGISTRATION

Anti-Alcohol and Drug Foundation(ANTIAD International) invites applications from eligible firms / entrepreneurs to be considered for registration as suppliers of goods, works and services for the period 2024-2025.

Goods Ref No.:	Tick	Commodity / Service
ANTIAD/2024-25/G01	<input type="checkbox"/>	Food stuff
ANTIAD/2024-25/G02	<input type="checkbox"/>	Meat, fish, fruits, vegetables, oils and fats
ANTIAD/2024-25/G03	<input type="checkbox"/>	Bottled water, juice, daily products
ANTIAD/2024-25/G04	<input type="checkbox"/>	Cereals, grain mills products
ANTIAD/2024-25/G05	<input type="checkbox"/>	Textiles, fabrics
ANTIAD/2024-25/G06	<input type="checkbox"/>	Fabrics wearing apparel
ANTIAD/2024-25/G07	<input type="checkbox"/>	Leather products, footwear
ANTIAD/2024-25/G08	<input type="checkbox"/>	Wood, wood products
ANTIAD/2024-25/G09	<input type="checkbox"/>	Building, Partitioning, construction materials
ANTIAD/2024-25/G10	<input type="checkbox"/>	Stationery, paper, paper products
ANTIAD/2024-25/G11	<input type="checkbox"/>	Refined petroleum products
ANTIAD/2024-25/G12	<input type="checkbox"/>	Pharmaceutical products, medication for substance abuse
ANTIAD/2024-25/G13	<input type="checkbox"/>	Medical appliances, precision equipment, Laboratory apparatus
ANTIAD/2024-25/G14	<input type="checkbox"/>	Glass and glass products
ANTIAD/2024-25/G15	<input type="checkbox"/>	Furniture
ANTIAD/2024-25/G16	<input type="checkbox"/>	Kitchen, household items
ANTIAD/2024-25/G17	<input type="checkbox"/>	Machinery, general purpose
ANTIAD/2024-25/G18	<input type="checkbox"/>	Machinery, special purpose
ANTIAD/2024-25/G19	<input type="checkbox"/>	Office accounting, computing machinery
ANTIAD/2024-25/G20	<input type="checkbox"/>	Electrical cables, apparatus and equipment
ANTIAD/2024-25/G21	<input type="checkbox"/>	Audio-visual equipment
ANTIAD/2024-25/G22	<input type="checkbox"/>	Chemical products, rubber, soap making products
ANTIAD/2024-25/G23	<input type="checkbox"/>	Transport equipment, tires, batteries
Services Ref No.:		
ANTIAD/2024-25/S01	<input type="checkbox"/>	Architecture, engineering, construction
ANTIAD/2024-25/S02	<input type="checkbox"/>	Water resources
ANTIAD/2024-25/S03	<input type="checkbox"/>	Maintenance and repair services
ANTIAD/2024-25/S04	<input type="checkbox"/>	Legal services
ANTIAD/2024-25/S05	<input type="checkbox"/>	Financial services, insurance
ANTIAD/2024-25/S06	<input type="checkbox"/>	Office, premises, storage facility
ANTIAD/2024-25/S07	<input type="checkbox"/>	Transportation and logistics, car hire
ANTIAD/2024-25/S08	<input type="checkbox"/>	Information Technology
ANTIAD/2024-25/S09	<input type="checkbox"/>	Manufacturing technology and quality control
ANTIAD/2024-25/S10	<input type="checkbox"/>	Product support and packaging
ANTIAD/2024-25/S11	<input type="checkbox"/>	Office support, printing, small parcel services
ANTIAD/2024-25/S12	<input type="checkbox"/>	Security, Guards
ANTIAD/2024-25/S13	<input type="checkbox"/>	BnB, accommodation and food catering

Please note that the above list is not exhaustive. Rather, it represents those goods and services which we are most likely to require.

Section 5: Payment terms:

Anti-Alcohol and Drug Foundation shall make payment within following receipt of all goods in good order and all requested documentation. Payments shall be made only against Supplier's invoice and shall be subject to conformity of goods to specifications.

For your information, Anti-Alcohol and Drug Foundation documentation requires an acknowledgement of delivery note signed and stamped by a Regional representative of Anti-Alcohol and Drug Foundation.

Please note that any non-acceptance of these terms may preclude your company from being considered as a potential supplier.

Section 6: Banking details

1. Name of Bank:	
2. Account Number:	
3. Account Name: <i>Must be in the name of the vendor</i>	
4. Swift Code:	
5. Branch Code:	

Section 7: Certification

The undersigned, an authorised signer for the company, hereby certifies that the information provided herein, including that on any attached pages is true and correct to the best of his/her knowledge. The same acknowledges having read and agreed to the Organisation payment terms of 30 days credit.

Corporate Stamp and Signature of
Authorized Representative of Supplier:

Name:.....

Signature:.....

Date:.....